



This Conga Sign for Web App Add-On Amendment (“**Add-On Amendment**”) is entered between Customer (“**Customer**”) and Apttus Corporation (“**Conga**”) and shall supplement the Conga Sign Statement of Work, (“**SOW**”) as described in the applicable Order. This Add-On Amendment is issued pursuant to the Professional Services Terms, or similar professional services agreement (collectively, “**PS Terms**”), attached to the Master Services Agreement, or similar subscription agreement (collectively, “**MSA**”), by and between the parties. In the absence of existing PS Terms between the parties, this Add-On Amendment shall be governed by the Professional Services Terms located at: <https://legal.conga.com/#professional-services-terms>.

All capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the MSA, Order, or SOW, respectively.

Whereas, Customer wishes to have Conga provide additional Professional Services pursuant to the SOW and this Add-On Amendment;

Whereas, each type of Add-On Amendment, as identified on the applicable Order between Conga and Customer, is identified below. For clarity, not all Add-On criteria listed herein shall apply to Customer.

- Conga Sign Authentication Type Add-On
- Conga Sign Template Type Add-On
- Conga Sign eSignature Type Add-On

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties to add the applicable Add-on terms below as follows:



Conga Sign Authentication Add-On

Functionality	Conga Sign Add-On Offering for Authentication for Web	Scope of Configuration
Authentication		
eSignature Authentication	Knowledge Based Authentication (KBA) is available through Equifax US or Equifax Canada only. Recipients must be in the U.S. or Canada	Setup KBA: <ul style="list-style-type: none">• Configure option for KBA Equifax• Configure authentication requirements
eSignature Authentication	Enable Document (ID) Verification which is an authentication process where the recipient must scan a government issued ID and take a selfie to provide proof of their identity.	Setup Document Verification: <ul style="list-style-type: none">• Configure option for Document verification. Document verification + Facial recognition OR Document verification only. Configure authentication requirements



Conga Sign for Templates Add-On Scope

Functionality	Conga Sign Add-On Offering for Templates for Web	Scope of Configuration
Templates		
eSignature Templates	Basic Conga Sign templates setup that will route documents for signatures	Up to 4 templates: <ul style="list-style-type: none">• Up to 3 signers per document• Up to 6 signature tags per document• Configure 1 default signing order per template• Up to 5 custom form fill fields per template• Up to 4 conditional elements per template
eSignature Templates	Advanced Conga Sign templates setup that will route documents for signatures	Up to 6 templates: <ul style="list-style-type: none">• Up to 10 signers per document• Up to 20 signature tags per document• Configure 1 default signing order per template• Up to 20 custom form fill fields per template or write back fields (Salesforce generated templates only)• Up to 15 conditional elements per template



Conga Sign eSignature Add-On Scope

Functionality	Conga Sign Add-On Offering for eSignature for Web	Scope and Responsibilities of Migration
API Advisory Services		
eSignature API Advanced Advisory Services	Guidance on setting up advanced API features for eSignature	Advise on the following: <ul style="list-style-type: none">• Provide Help on the below topics:• Email Server Integration, Callback Event Configuration• Enhanced Signer Authentication<ul style="list-style-type: none">○ SMS One-time Passcode○ Knowledge-Based Auth (KBA)○ Govt ID verification○ Govt ID verification with Face Match